

**BOSQUE COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS**

August 27, 2021
12:00 PM

Goodall-Witcher Hospital, Clarence Fields, Jr. Conference Room
101 Posey Avenue, Clifton, TX 76634

MINUTES

I. Certification of Public Notice, Call to Order, and Record of Attendance.

MEMBERS PRESENT:

John Erickson, Chairman
Roger Parks, Vice Chairman
Viki Villarreal
Steve (George) Clifton

ADMINISTRATION:

Adam Willmann, President, CEO
Jacqueline James, Admin. Assist.
Jerry Pickett, CFO

MEMBERS ABSENT:

Charles Hopkins
William Trotter, M.D.
Tom Blossom, Secretary

GUEST:

John Erickson, Chairman, called the meeting to order at 12:01 pm. It was noted that a quorum was present and the meeting was held in accordance with Government Code chapter 551.056 and as per the requirements of the statute; notification of the meeting was posted in the lobby of Goodall-Witcher Hospital, Goodall-Witcher Healthcare website, and filed with the Clerk of Bosque County at least 72 hours prior to the meeting.

- II. Public Comment (limited to three minutes per person). There being no response from the public, the meeting continued.
- III. Discuss and, if necessary, take action on regular meeting minutes of July 28, 2021. Minutes were provided to the members for review prior to the meeting. Roger Parks made a motion to approve the Public Hearing and regular meeting minutes as presented. Steve Clifton seconded the motion and the motion carried.
- IV. Jerry Pickett, CFO, presented the financial statements for the period ending July 31, 2021. Net receivables from patient accounts totaled \$2,710,141 at the end of the month, down \$129,368 from June's month end. The Income Statement review showed Net Revenue of \$3,442,565. Net Income from Operations for July was \$555,645 compared to a budgeted Net Income of \$21,246. Steve Clifton made a motion to accept the financial statement as presented. Roger Parks seconded the motion and the motion carried.
- V. Discuss and, if necessary, take action on recommendations of Medical Staff Credentials Committee. Adam Willmann presented the recommendations of the Medical Staff Credentialing Committee. The committee recommended the appointment of 3, reappointment of 2 and the removal of 6 on the Goodall-Witcher Hospital Medical Staff. Roger Parks made a motion to approve the recommendations of the Medical Staff

Credentials Committee as presented. Viki Villarreal seconded the motion and the motion carried.

- VI. Discuss and, if necessary, take action on Durbin & Company Engagement Letter. Roger Parks made a motion to approve the Engagement Letter as presented. Viki Villarreal seconded the motion and the motion carried.
- VII. Discuss and, if necessary, take action on BCHD Board Bylaws. Steve Clifton made a motion to approve the BCHD Board Bylaws with noted changes to Section 8.5B. Viki Villarreal seconded the motion and the motion carried.
- VIII. Discuss and, if necessary, take action on BCHD Cafeteria Plan and Resolution. Adam Willmann presented the annual Cafeteria Plan renewal with resolution. Steve Clifton made a motion to approve the Cafeteria Plan renewal with Resolution as presented. Viki Villarreal seconded the motion for the Cafeteria Plan with Resolution and the motion carried.
- IX. Proposed tax discussion. John Erickson, Roger Parks, Viki Villarreal, and Steve Clifton are in favor of the proposed 2021 tax year at .133000. Charles Hopkins, William Trotter, M.D., and Thomas Blossom were absent. The proposed tax rate for the 2021 tax year is .133000. The notice of meeting to vote on tax rate will be posted 10 days prior to the scheduled vote on September 22, 2021.
- X. Discuss and, if necessary, take action on the E3 Agreement for general contracting services. Adam Willmann presented the E3 agreement to the board. Steve Clifton made a motion to approve the E3 Agreement as presented. Roger Parks seconded the motion and the motion carried.
- XI. No closed session.
- XII. No closed session.
- XIII. Administrator reports:
 - Covid-19 virus and vaccine update.
 - Due to volume of calls into clinic the phone system has gone down twice. New email scheduling system in place for appointment scheduling.
 - Multiple interviews have occurred recently: CNN, KWTX, Clifton Record, Texas Tribune, and Waco Trib.
 - Adam met with Dewayne Burns, Rep. Birdwell, and spoke with representation for Greg Abbott regarding ICU bed shortage and need for transfers.
 - Due to roof claim Central Insurance is dropping GWH. New insurance coverage in process.
 - TORCH Fall Conference will be September 7-10. Trustee workshop is September 8th 9-11:30. Board members may attend in person or virtual.
 - GWH is adding two Nurse Practitioners to work floor night shifts as nurse/charge.
- XIV. Adjournment. A motion to adjourn was made by John Erickson. There being no objection, the meeting was adjourned at 1:15 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Thomas A. Blossom', written over a horizontal line.

Thomas A. Blossom, Secretary

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