

**BOSQUE COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS**

December 18, 2020
12:00 PM
Goodall-Witcher Hospital, Clarence Fields, Jr. Conference Room
101 Posey Avenue, Clifton, TX 76634

MINUTES

I. Certification of Public Notice, Call to Order, and Record of Attendance.

MEMBERS PRESENT:

John Erickson, Chairman
Roger Parks, Vice Chairman
Viki Villarreal, Secretary
William Trotter, M.D.
Tom Blossom
Charles Hopkins
Steve (George) Clifton

ADMINISTRATION:

Adam Willmann, President, CEO
Jacqueline James, Admin. Assist.
Jerry Pickett, CFO
Gena Speer, QA/RM, Interim CNO
Rustin Qualls, NF Admin.

John Erickson, Chairman, called the meeting to order at 12:00 pm. It was noted that a quorum was present and the meeting was held in accordance with Government Code chapter 551.056 and as per the requirements of the statute; notification of the meeting was posted in the lobby of Goodall-Witcher Hospital and filed with the Clerk of Bosque County at least 72 hours prior to the meeting.

- II. Public Comment (limited to three minutes per person). There being no response from the public, the meeting continued.
- III. Discuss and, if necessary, take action on meeting minutes of November 24, 2020. Minutes were provided to the members for review prior to the meeting. Roger Parks made a motion to approve minutes as presented. Steve Clifton seconded the motion and the motion carried.
- IV. Jerry Pickett, CFO, presented the financial statements for the period ending November 30, 2020. Net receivables from patient accounts totaled \$3,597,307 at the end of the month, down \$138,923 from October. The Income Statement review showed Net Revenue of \$2,113,121. Net Loss for November was \$500,928 compared to a budgeted Net Loss of \$564,009. The district is currently showing a Net Loss for the year of \$1,026,646 against a budgeted Net Loss of \$1,494,209. Steve Clifton made a motion to accept the financial statement as presented. Roger Parks seconded the motion and the motion carried.

- V. Jerry Pickett, CFO, presented the budget addendum. The addendum was requested by the Board to correct the budget for increased costs related to the Pandemic. Of \$1,071,409 in added cost, \$703,000 were payroll expenses related to positions needed to screen visitors, differential for staff members caring directly for COVID-positive patients, and retention incentives to keep staff on board for the duration of the Pandemic. A further \$208,000 was budgeted for testing and related supplies and \$142,000 for pharmaceuticals to treat inpatients. The board also approved the District management to increase the expected food cost to correct a miscalculation on the original budget. Tom Blossom made a motion to approve the budget addendum as presented. Roger Parks seconded the motion and the motion carried.
- VI. Discuss and, if necessary, take action on 401(a) Retirement Plan Resolution. This resolution appoints Adam Willmann as trustee for the 401(a) retirement plan. Steve Clifton made a motion to approve the 401(a) Retirement Plan Resolution as presented. Tom Blossom seconded the motion and the motion carried.
- VII. Discuss and, if necessary, take action on Billing and Collection Policy. Change of verbiage “stuck” to a more policy appropriate word. Roger Parks made a motion to approve the Billing and Collection Policy as presented with the requested change. Viki Villarreal seconded the motion and the motion carried.
- VIII. Administrator reports:
- Equipment updates: Received Vents (2) from National stockpile; anesthesia machine due December 23rd; new stretchers arrived; CT being installed.
 - Covid-19 vaccine status update.
 - GWH has added 340B with Brookshires in Clifton and Whitney.
 - Current census 14 with 8 Covid positive.
 - Trauma area currently 21%; threshold is 15%.
 - ER transfers limited; increased admissions.
 - 30% of nursing. 2 physicians and several staff Covid positive.
 - Annual employee Christmas party will be December 22nd.
 - Currently recruiting Physicians; 2 interviews pending.
 - Administration working on updated insurance quotes including Cyber.
 - Adam received the 2020 THA Pioneer Award.
 - Nothing new to update on roof.
- IX. No Closed Session.
- X. No Closed Session.
- XI. Adjournment. A motion to adjourn was made by John Erickson. There being no objection, the meeting was adjourned at 1:10 pm.

Respectfully submitted,



Viki Villarreal, Secretary