

**BOSQUE COUNTY HOSPITAL DISTRICT  
BOARD OF DIRECTORS**

October 25, 2019

12:00 PM

Goodall-Witcher Hospital, Clarence Fields, Jr. Conference Room  
101 Posey Avenue, Clifton, TX 76634

**MINUTES**

---

I. Certification of Public Notice, Call to Order, and Record of Attendance.

**MEMBERS PRESENT:**

David Burden, Chairman  
John Erickson, Vice Chairman  
Roger Parks, Secretary  
Viki Villarreal  
William Trotter, M.D

**ADMINISTRATION:**

Adam Willmann, President/CEO  
Jerry Pickett, CFO  
Vicki Gloff, Controller  
Jacqueline James, Admin. Assist.  
Donna Nichols, CNO  
Colt Hatcher, RHC Director  
Connie Hodges, Credentialing  
Brett Voss, Marketing  
Ben Santillan, EVS Mgr.

**MEMBERS ABSENT:**

Charles Hopkins  
Steve Clifton

**MEDICAL STAFF:**

None

David Burden, Chairman, called the meeting to order at 12:00 pm. It was noted that the meeting was held in accordance with Government Code chapter 551.056 and as per the requirements of the statute; notification of the meeting was posted in the lobby of Goodall-Witcher Hospital and filed with the Clerk of Bosque County at least 72 hours prior to the meeting.

- II. Public Comment (limited to three minutes per person). There being no response from the public, the meeting continued.
- III. Discuss and, if necessary, take action on meeting minutes of September 20, 2019 and September 30, 2019. The minutes for the September 20, 2019 Public Meeting and Public Hearing, Regular meeting, and Closed session were provided to the members for review prior to the meeting. The minutes for the September 30, 2019 Special Meeting were also provided to the members for review prior to the meeting. William Trotter made a motion to approve all sets of minutes as presented. Viki Villarreal seconded the motion and the motion carried.
- IV. Jerry Pickett, CFO presented the financial statements for the period ending September 30, 2019. Net receivables from patient accounts totaled \$5.3 million at the end of the month,

a reduction of over \$400,000. Accounts Payable increased to \$7.4 million, \$200 thousand higher than August 31. The Income Statement review included showed Net Revenue of \$2.4 million including \$614,846 of Other Income. Unaudited Net Loss for the first three months of Fiscal Year 2020 is \$612,527. John Erickson made a motion to accept the financial statement as presented. Viki Villarreal seconded the motion and the motion carried.

- V. Discuss and, if necessary, take action on Transfer of FNB line of credit from the Goodall Witcher Hospital Authority to the Bosque County Hospital District. John Erickson made a motion to postpone until a future date to be determined. Viki Villarreal seconded the motion and the motion carried.
- VI. Discuss and, if necessary, take action on recommendations of Medical Staff Credentials Committee. Connie Hodges presented the Medical Staff Credentials. Roger Parks made a motion to approve the Medical Staff Credentials as presented. William Trotter seconded the motion and the motion carried.
- VII. Discuss and, if necessary, take action on McCreary, Veselka, Bragg & Allen, P.C. Contract. Adam Willmann presented the information regarding the use of a tax attorney for delinquent tax collection. Roger Parks made a motion to approve the use of McCreary, Veselka, Bragg & Allen, P.C. Contract for tax collection purposes as presented. John Erickson seconded the motion and the motion carried.
- VIII. Discuss and, if necessary, take action on BCHD Policy for Public Funds Investment. The Policy was provided to the Board members prior to the meeting for review. Adam Willmann presented the information in the policy. Roger Parks made a motion to approve the BCHD Policy for Public Funds Investment. Viki Villarreal seconded the motion and the motion carried.
- IX. Discuss and, if necessary, take action on BCHD Resolutions for Public Funds Investment and to Impose Additional Penalty for Collection Costs. The resolutions were provided to the Board members prior to the meeting for review. Adam Willmann presented the information in the resolutions. Roger Parks made a motion to approve the resolutions for Public Funds Investment and Impose Additional Penalty for Collection Costs. William Trotter seconded the motion and the motion carried.
- X. Administrative Reports:
- BCHD has two new managers: Ben Santillan is the new EVS Manager and Marlene Kammerdiener is the new Radiology Manager.
  - Update on physician recruitment:
    - Two interviews planned for November.
  - CHOW update: working on payer contract renegotiations.
  - Next BCHD Board meeting is tentatively set for November 22<sup>nd</sup> for annual audit.

- XI. A closed session was convened at 12:38 pm in accordance with Texas Government Code, Section 551.071 of the open meetings act for Consultation with attorney.
- XII. The Board reconvened to open session at 1:03 pm. No action needed.
- XIII. Adjournment. A motion to adjourn was made by David Burden. There being no objection, the meeting was adjourned at 1:04 pm.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Roger Parks sec", is written over a horizontal line.

Roger Parks, Secretary

H:\BOT\BCHD Minutes 2019\BCHD Minutes - 2019docx