

**BOSQUE COUNTY HOSPITAL DISTRICT  
BOARD OF DIRECTORS**

12:00 p.m.  
January 24, 2020  
Goodall-Witcher Hospital, Clarence Fields, Jr. Conference Room  
101 Posey Avenue, Clifton, TX 76634

**MINUTES**

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I. Certification of Public Notice, Call to Order, and Record of Attendance.

**MEMBERS PRESENT:**

David Burden, Chairman  
John Erickson, Vice Chairman  
Roger Parks, Secretary  
Viki Villarreal  
William Trotter, M.D.

**ADMINISTRATION:**

Adam Willmann, President/CEO  
Jerry Pickett, CFO  
Vicki Gloff, Controller  
Jacqueline James, Admin. Assist.  
Rustin Qualls, NF Administrator  
Gena Speer, Director of Quality/RM  
Colt Hatcher, RHC Director  
Connie Hodges, Credentialing

**MEMBERS ABSENT:**

Charles Hopkins  
Steve Clifton

David Burden, Chairman, called the meeting to order at 12:00 pm. It was noted that a quorum was present and the meeting was held in accordance with Government Code chapter 551.056 and as per the requirements of the statute; notification of the meeting was posted in the lobby of Goodall-Witcher Hospital and filed with the Clerk of Bosque County at least 72 hours prior to the meeting.

II. Public Comment (limited to three minutes per person). There being no response from the public, the meeting continued.

III. Discuss and, if necessary, take action on meeting minutes of December 20, 2019. The minutes for the December 20, 2019 Regular meeting and closed session were provided to the members for review prior to the meeting. John Erickson made a motion to approve both sets of minutes as presented. William Trotter seconded the motion and the motion carried.

IV. Jerry Pickett, CFO, presented the financial statements for the period ending December 31, 2019. Net receivables from patient accounts totaled \$6,183,471 at the end of the month, an increase of approximately \$427,000 from November's value. The increase is due to recording \$483,803 in 340B receivables from SunRx. Accounts Payable to vendors increased from \$2,541,968 to \$2,708,531. The Income Statement review included Net Revenue of \$2,447,263, including \$744,403 of Other Income. The District

received a tax payment in the amount of \$179,578. Unaudited Net Loss for the first six months of Fiscal Year 2020 is \$941,559. Roger Parks made a motion to accept the financial statement as presented. Viki Villarreal seconded the motion and the motion carried.

- V. Discuss and, if necessary, take action on recommendations of Medical Staff Credentials Committee. Adam Willmann presented the recommendations of the Medical Staff Credentialing Committee. The committee recommended the removal of 3, Appointment of 19 and reappointment of 7 to the Goodall-Witcher Hospital Medical Staff. Roger Parks made a motion to approve the recommendations of the Medical Staff Credentials Committee as presented. John Erickson seconded the motion and the motion carried.
- VI. Discuss and, if necessary, take action on QA/RM report. Gena Speer presented the QA/RM report for October, November, and December including a year-to-date aggregate. The data shows that the percentage of MBQIP measures meeting goal remained level at 86% October and November with an increase to 93% in December bringing the year-to-date score to 81%.

The patient satisfaction data through December 2019 from surveys performed on behalf of the organization through Press Ganey was also presented. This data shows that the Emergency Department met an average percentile ranking for all domains of 62<sup>nd</sup> which is above the goal of 58<sup>th</sup>. Inpatient met an average percentile ranking for all domains of 67<sup>th</sup> with the same goal of 58<sup>th</sup>. The Home Health Agency was below the goal of 58<sup>th</sup> percentile with an average for all domains of 42<sup>nd</sup>. The Medical Practice which includes both the Clifton Medical Clinic and Lake Whitney Medical Clinic also failed to meet the goal of 21<sup>st</sup> percentile with an average for all domains of 16<sup>th</sup>. The organization is continuing to work to improve these scores through increased transparency, feedback, education, and coaching as well as trending and cause analysis.

Risk Management issues presented included 3 concerns, 4 delays, 2 employee injuries, 5 falls, 1 medication error, 1 loss of property and 3 other occurrences as well as 1 grievance which has been resolved. All of these issues have been discussed and addressed by management and administration. Roger Parks made a motion to accept the QA/RM report as presented. Viki Villarreal seconded the motion and the motion carried.

- VII. Discuss and, if necessary, take action on Policies of Bosque County Hospital District. Adam Willmann presented the policy for Public Participation at Meetings of the Board of Directors. The policy was provided to the members for review prior to the meeting. John Erickson made a motion to approve the policy as presented. Roger Parks seconded the motion and the motion carried.
- VIII. Discuss and, if necessary, take action on County Contract for May 2, 2020 election. Adam Willmann presented the Interlocal Agreement between Bosque County and BCHD for election services to the board members. An interlocal agreement between Bosque County and BCHD must be completed in order for BCHD to hold a joint election as well as contract for election service with Bosque County for the upcoming board of director

election. The agreement was provided to the members for review prior to the meeting. Roger Parks made a motion to approve the agreement as presented. Viki Villarreal seconded the motion and the motion carried.

- IX. Discuss and, if necessary, take action to approve the Order of Election for May 2, 2020 election. The Order of Election must be approved for an election to be held on Saturday, May 2, 2020 for the purpose of electing board of directors. Roger Parks made a motion to approve the Order of Election. William Trotter seconded the motion and the motion carried.
- X. Administrator reports:
- Potential New Physician: Dr. Tom Patton, Ob/Gyn.
  - New Walk-in Clinic begins February 3, 2020.
- XI. A closed session was convened at 12:52 pm in accordance with Texas Government Code, Section 551.074 of the open meetings act for Personnel Matters.
- XII. The Board reconvened to open session at 1:06 pm. No action required.
- IV. Adjournment. A motion to adjourn was made by David Burden. There being no objection, the meeting was adjourned at 1:07 pm.

Respectfully submitted,

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Roger Parks, Secretary

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