

**BOSQUE COUNTY HOSPITAL DISTRICT  
BOARD OF DIRECTORS**

January 19, 2022  
12:00 PM  
Goodall-Witcher Hospital, Clarence Fields, Jr. Conference Room  
101 Posey Avenue, Clifton, TX 76634

**MINUTES**

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I. Certification of Public Notice, Call to Order, and Record of Attendance.

**MEMBERS PRESENT:**

John Erickson, Chairman  
Roger Parks, Vice Chairman  
Thomas Blossom, Secretary  
Viki Villarreal  
Charles Hopkins

**ADMINISTRATION:**

Adam Willmann, President, CEO  
Jerry Pickett, CFO  
Joycesarah McCabe, CNO  
Rustin Qualls, DOP

**MEMBERS ABSENT:**

Steve Clifton  
William Trotter, M.D.

**GUEST:**

None

John Erickson, Chairman, called the meeting to order at 12:00 pm. It was noted that a quorum was present and the meeting was held in accordance with Government Code chapter 551.056 and as per the requirements of the statute; notification of the meeting was posted in the lobby of Goodall-Witcher Hospital, Goodall-Witcher Healthcare website, and filed with the Clerk of Bosque County at least 72 hours prior to the meeting.

- II. Public Comment (limited to three minutes per person). There being no response from the public, the meeting continued.
- III. Discuss and, if necessary, take action on the regular meeting minutes of December 19, 2021. Minutes were provided to the members for review prior to the meeting. Roger Parks made a motion to approve the regular meeting minutes as presented. Viki Villarreal seconded the motion and the motion carried.
- IV. Jerry Pickett, CFO, presented the financial statements for the period ending December 31, 2021. Net receivables from patient accounts totaled \$4,268,394 at the end of the month, up \$332,473 from November's month end. The Income Statement review showed Net Operating Revenue of \$3,129,440. Net Income for December was \$292,877 compared to a budgeted Net Income of \$37,369. Thomas Blossom made a motion to accept the financial statement as presented. Charles Hopkins seconded the motion and the motion carried.
- V. Discuss and, if necessary, take action on recommendations of Medical Staff Credentials Committee. Adam Willmann presented the recommendations of the Medical Staff Credentialing Committee. The committee recommended the appointment of 1 to the Goodall-Witcher Hospital Medical Staff, and reappointment of 19. Viki Villarreal made a

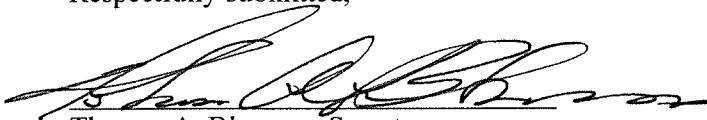
motion to approve the recommendations of the Medical Staff Credentials Committee as presented. Roger Parks seconded the motion and the motion carried.

- VI. Discuss and, if necessary, take action on QA/RM report. Joycesarah McCabe presented the QA/RM report. Quality metrics and utilization of Press Ganey discussed. All reporting is up to date. Our data has been submitted to Press Ganey and we are ahead of Press Ganey at this time which is why we are showing some empty data cells. Our downward trends are and have been discussed and addressed by management and administration. Department managers are now rounding daily on patients and med/surg and EVS are rounding together and also completing room checks for room cleanliness and patient satisfaction. Call backs on patients have also been started and complaints are being addressed immediately. Thomas A. Blossom made a motion to accept the QA/RM report. Viki Villarreal seconded the motion and the motion carried.
- VII. Discuss and take action on Physician Services Agreement. Roger Parks made a motion to approve the Physician Services Agreement for Dr. Clayton Pickering as presented. Charles Hopkins seconded the motion and the motion carried.
- VIII. Discuss and take action on chiller replacement. Thomas A. Blossom made a motion to purchase chiller replacement as presented. Roger Parks seconded the motion and the motion carried.
- IX. Discuss and, if necessary, take action on Interlocal Agreement for May 7, 2022 election. Adam Willmann presented the Interlocal Agreement between Bosque County and BCHD for election services to the board members. An interlocal agreement between Bosque County and BCHD must be completed in order for BCHD to hold a joint election as well as contract for election service with Bosque County for the upcoming board of director election. The agreement was provided to the members for review prior to the meeting. Tom Blossom made a motion to approve the agreement as presented. Viki Villarreal seconded the motion and the motion carried.
- X. Discuss and, if necessary, take action to approve the Order of Election for May 7, 2022 election. The Order of Election must be approved for an election to be held on Saturday, May 7, 2022 for the purpose of electing board of directors. Roger Parks made a motion to approve the Order of Election. Charles Hopkins seconded the motion and the motion carried.
- XI. No closed session.
- XII. No closed session.
- XIII. Administrator reports:
  - Vaccine mandate update.
  - Cyber changes and coverage update. Current Windows 7 no longer supported moving to Microsoft 365.
  - Home Health Director position continues to be available; program being re-evaluated.

- Upcoming advocacy trip to Washington DC, handout presented to Board.
- BCHD members provided copies of Texas Healthcare Trustees Board Assessment Analysis and asked to review as this needs to be a talking point at next month's meeting.

XI. Adjournment. A motion to adjourn was made by John Erickson. There being no objection, the meeting was adjourned at 1:28 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Thomas A. Blossom', written over a horizontal line.

Thomas A. Blossom, Secretary

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