

**BOSQUE COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS**

February 18, 2022

12:00 PM

Goodall-Witcher Hospital, Clarence Fields, Jr. Conference Room
101 Posey Avenue, Clifton, TX 76634

MINUTES

I. Certification of Public Notice, Call to Order, and Record of Attendance.

MEMBERS PRESENT:

John Erickson, Chairman
Roger Parks, Vice Chairman
William Trotter, M.D.
Viki Villarreal

ADMINISTRATION:

Adam Willmann, President, CEO
Jerry Pickett, CFO
Joycesarah McCabe, CNO
Rustin Qualls, DOP
Jacqueline James, Admin. Assist.

MEMBERS ABSENT:

Thomas Blossom, Secretary
Steve Clifton
Charles Hopkins

GUEST:

Dr. Nancy Dickey, TAMU
Angie Alaniz, TAMU

John Erickson, Chairman, called the meeting to order at 12:00 pm. It was noted that a quorum was present, and the meeting was held in accordance with Government Code chapter 551.056 and as per the requirements of the statute; notification of the meeting was posted in the lobby of Goodall-Witcher Hospital, Goodall-Witcher Healthcare website, and filed with the Clerk of Bosque County at least 72 hours prior to the meeting.

- II. Public Comment (limited to three minutes per person). There being no response from the public, the meeting continued.
- III. Discuss and, if necessary, take action on the regular meeting minutes of January 19, 2022. Minutes were provided to the members for review prior to the meeting. Roger Parks made a motion to approve the regular meeting minutes as presented. Viki Villarreal seconded the motion and the motion carried
- IV. Jerry Pickett, CFO, presented the financial statements for the period ending January 31, 2022. Net receivables from patient accounts totaled \$3,848,171 at the end of the month, down \$420,223 from December's month end. The Income Statement review showed Net Operating Revenue of \$2,971,624. Net Income for January was \$112,426 compared to a budgeted Net Income of \$460,338. Viki Villarreal made a motion to accept the financial statement as presented. Roger Parks seconded the motion and the motion carried.
- V. Discuss and, if necessary, take action on Paid Time Off (PTO) Buy-Back. Adam Willmann presented the PTO Buy-Back plan. BCHD staff will be offered a one-time opportunity to "sell back" unused PTO to BCHD. Eligible staff that have more than 100 hours banked will be allowed to sell 40 hours. Eligible staff that have more than 200 will be allowed the option

of selling back either 40 or 80 hours. Physicians are not eligible. There will be no Sick Time Off (STO) conversion during this time. Roger Parks made a motion to approve the Paid Time Off (PTO) Buy-Back. Viki Villarreal seconded the motion and the motion carried.

- VI. Discuss and, if necessary, take action on recommendations of Medical Staff Credentials Committee. Adam Willmann presented the recommendations of the Medical Staff Credentialing Committee. The committee recommended the appointment of 3 to the Goodall-Witcher Hospital Medical Staff, and reappointment of 4. Roger Parks made a motion to approve the recommendations of the Medical Staff Credentials Committee as presented. William Trotter seconded the motion and the motion carried.
- VII. Review and Discussion of Board Assessment. Viki Villarreal made a motion to postpone the discussion until March meeting. Roger Parks seconded the motion and the motion carried.
- VIII. No closed session.
- IX. No closed session.
- X. Administrator reports:
- Roof update.
 - Mike Grady, IT is retiring as of 2/18/2022.
 - Chris Sheets, internal IT will be working with F8 help desk to meet the IT needs of GWH.
 - New Chiller online as of 2/21/2022.
 - GWHF received a gift from the Norvell estate.
 - Cyber changes and coverage update. Microsoft 365 change complete.
 - Strategic plan progress:
 - Marketing department change, outsourcing major marketing avenues.
 - Eliminated internal marketing position; Brett Voss received severance package. Last day 2/25/2022.
 - Created new public relations position.
 - Cosmetic construction quotes in progress: paint, and floors.
 - Huron engagement scheduled
 - Consulting discussion and quotes in progress.
- XI. Adjournment. A motion to adjourn was made by John Erickson. There being no objection, the meeting was adjourned at 12:37 pm.

Respectfully submitted,



Thomas A. Blossom, Secretary

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