

**BOSQUE COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS**

January 22, 2021

12:00 PM

Goodall-Witcher Hospital, Clarence Fields, Jr. Conference Room
101 Posey Avenue, Clifton, TX 76634

MINUTES

I. Certification of Public Notice, Call to Order, and Record of Attendance.

MEMBERS PRESENT:

John Erickson, Chairman
Roger Parks, Vice Chairman
Steve (George) Clifton
Tom Blossom

ADMINISTRATION:

Adam Willmann, President, CEO
Jacqueline James, Admin. Assist.
Gena Speer, QA/RM, CNO
Jerry Pickett, CFO
Rustin Qualls, NF Admin.

MEMBERS ABSENT:

William Trotter, M.D.
Viki Villarreal, Secretary
Charles Hopkins

John Erickson, Chairman, called the meeting to order at 12:00 pm. It was noted that a quorum was present and the meeting was held in accordance with Government Code chapter 551.056 and as per the requirements of the statute; notification of the meeting was posted in the lobby of Goodall-Witcher Hospital and filed with the Clerk of Bosque County at least 72 hours prior to the meeting.

II. Public Comment (limited to three minutes per person). There being no response from the public, the meeting continued.

III. Discuss and, if necessary, take action on meeting minutes of December 18, 2020. Minutes were provided to the members for review prior to the meeting. Roger Parks made a motion to approve minutes as presented. Steve Clifton seconded the motion and the motion carried.

IV. Jerry Pickett, CFO, presented the financial statements for the period ending December 31, 2020. Net receivables from patient accounts totaled \$4,419,643 at the end of the month, up \$822,335 from November. The Income Statement review showed Net Revenue of \$2,704,130. Net Loss for December was \$54,881 compared to a budgeted Net Loss of \$367,304. The district is currently showing a Net Loss for the year of \$1,081,527 against a budgeted Net Loss of \$1,861,513. Tom Blossom made a motion to accept the financial statement as presented. Roger Parks seconded the motion and the motion carried.

- V. Discuss and, if necessary, take action on recommendations of Medical Staff Credentials Committee. Adam Willmann presented the recommendations of the Medical Staff Credentialing Committee. The committee recommended the removal of 2 and Appointment of 5 to the Goodall-Witcher Hospital Medical Staff. Roger Parks made a motion to approve the recommendations of the Medical Staff Credentials Committee as presented. Tom Blossom seconded the motion and the motion carried.
- VI. Discuss and, if necessary, take action on QA/RM report. Gena Speer presented the QA/RM report for July, August, and September including a rolling 12 month aggregate. The data shows that the percentage of MBQIP measures meeting goal increased from 88% in July to 94% in August and September bringing the 12 month score to 94%. New goals were set with some measures retired beginning in October. At the end of December, 3 of 8 MBQIP measures were meeting their new goals for the preceding 12 months. For the same period, 69% of the Severe Sepsis Management Bundle measures were passed. This is below the goal of 75% for this bundle.

The patient satisfaction data through December 2020 from surveys performed on behalf of the organization through Press Ganey was also presented with goals for average percentile ranking also increased in October. These data shows that the Emergency Department met an average percentile ranking for all domains of 30th which is below the goal of 33rd. Inpatient met an average percentile ranking for all domains of 69th with the goal of 79th. The Home Health Agency was below the goal of 80th percentile with an average for all domains of 67th. The Medical Practice which includes both the Clifton Medical Clinic and Lake Whitney Medical Clinic met its goal of 24th percentile with an average for all domains of 27th. The organization is continuing to work to improve these scores through increased transparency, feedback, education, and coaching as well as trending and cause analysis.

Risk Management issues presented included 2 concerns, 0 delays, 1 employee injury, 8 falls, 1 medication error, 0 other occurrences as well as 0 grievances. All of these issues have been discussed and addressed by management and administration.

- VII. Discuss and, if necessary, take action on Covid-19 Policy. Tom Blossom made a motion to approve the Covid-19 Policy as presented. Steve Clifton seconded the motion and the motion carried.
- VIII. Discuss and, if necessary, take action on Interlocal Agreement for May 1, 2021 election. Adam Willmann presented the Interlocal Agreement between Bosque County and BCHD for election services to the board members. An interlocal agreement between Bosque County and BCHD must be completed in order for BCHD to hold a joint election as well as contract for election service with Bosque County for the upcoming board of director election. The agreement was provided to the members for review prior to the meeting. Tom Blossom made a motion to approve the agreement as presented. Roger Parks seconded the motion and the motion carried.
- IX. Discuss and, if necessary, take action to approve the Order of Election for May 1, 2021 election. The Order of Election must be approved for an election to be held on Saturday,

May 1, 2021 for the purpose of electing board of directors. Roger Parks made a motion to approve the Order of Election. Tom Blossom seconded the motion and the motion carried.

X. Discuss and, if necessary, take action to approve the TORCH CIN, LLC Participation Agreement. Steve Clifton made a motion to approve the TORCH CIN, LLC Participation Agreement. Roger Parks seconded the motion and the motion carried.

XI. Administrator reports:

- Covid-19 vaccine update.
- Roof update: partial settlement pending with Central Insurance.
- Administrative strategic planning in progress.
- Linda Isbell update.
- Texas Legislature Session may require CEO participation.
- Residency program pending.
- Currently recruiting female FPOB.

XII. No Closed Session.

XIII. No Closed Session.

XIV. Adjournment. A motion to adjourn was made by John Erickson. There being no objection, the meeting was adjourned at 1:16 pm.

Respectfully submitted,



Viki Villarreal, Secretary